

Level 1 Introductory Diploma in Business

Location	Altrincham Campus
Course Type	College 16-18
Department	Business & Law
Start Date	Tuesday 1st September 2026
Course Code	AFP-BU1D-1100

Course Overview

This introductory vocational qualification is designed to allow for a foundation year in the study of Business, usually alongside English and Maths GCSE. Students will generate business ideas and consider enterprise initiatives as well as develop digital, communication, written and oral business skills that will allow them to progress in a Business Career or further studies. Learners develop knowledge and understanding by applying their learning and skills in a work-related context to develop skills that are essential for the modern-day workplace. These skills include: teamworking, working from a prescribed brief, working to deadlines, presenting information effectively, accurately completing administrative tasks and processes.

Course Requirements

4 GCSE's at Grade 2 or above (including maths and English Language).

What You Will Learn

This course offers students meaningful opportunities to connect education with the world of work in engaging, relevant, and practical ways. It aims to strengthen their English and mathematical skills through applied, real-world scenarios. In addition, it supports the development of transferable interpersonal skills such as collaboration, problem-solving, independent study, and personal learning and thinking abilities. The course also provides a clear progression route, leading to further study or an Apprenticeship.

Assessment

A mix of course work (business reports, presentations, role plays) and one external online assessment.

Progression

There is a clear progression route onto Apprenticeships, a Level 2 qualification in Business, then a Level 3 course, alternatively students can progress into employment.

Career Options

Business Administrator, Self-Employment, Customer Service Assistant

Mandatory Units

Being organised

Developing a personal progression plan

Working with others

Researching a topic

Contact Details

For further information please contact T: 0161 886 7070 or E: info@trafford.ac.uk

Disclaimer

Although every care has been taken to ensure that the information contained within this document is accurate, there may be changes to this programme and provision. We will endeavour to keep prospective and current students updated where appropriate and when the information becomes available.