



Entry Level 3 Certificate in Vocational Studies

Location	Cheadle College
Course Type	College 16-18
Department	Foundation Learning
Start Date	Tuesday 1st September 2026
Course Code	CFP-TFEC-1900

Course Overview

The qualification provides learners with the opportunity to develop their skills and knowledge in wider employment and career progression opportunities. They will develop self-confidence and interpersonal skills, advance their communication skills and promote personal effectiveness. Learners will study Functional Skills maths and English alongside their vocational qualification, as well as being expected to undertake work experience as part of the study programme.

Course Requirements

4 GCSE's at Grade 1 or above including maths and English

A successful interview with a member of the Progression Curriculum Team

Students will be expected to commit to the course and display good attendance and punctuality.

What You Will Learn

The qualification provides learners with the opportunity to develop their skills and knowledge in wider employment and career progression opportunities.

They will develop:

Self-confidence

Interpersonal skills

Time and study management skills

Advance their communication skills

Increased personal effectiveness

Literacy and numeracy skills through Functional Skills qualifications in maths and English

Work readiness for future employment

Assessment

Learners are assessed in a variety of ways. We establish a learner's starting point within their induction in our courses and create a tailored learning package in line with the Initial Assessment results.

Assessment throughout the course is regular and appropriate; observations, completed written coursework, practical activities, presentations and work experience activities are utilised to assess the progression of our learners.

Progression

Successful completion of this course will equip learners with the knowledge, skills and behaviours required to succeed in employment or further study.

Many of our learners progress on to our level 1 Vocational courses within the college. There is also an opportunity for EHCP learners to progress to our Pre-Supported Internships based at Cheadle and Altrincham campuses or one of our Supported Internship courses within Stepping Hill Hospital, Trafford Hospital and Trafford Council.

Career Options

On successful completion of this qualification, learners may pursue one of the college's wide range of Level 1 vocational courses.

Learners with an EHCP who progress onto one of our Pre-Supported or Supported Internship programmes will have the opportunity to attend work placements and working interviews during their course, with the potential of paid employment.

Mandatory Units

The units delivered are designed to prepare learners for the world of work by gaining a host of transferrable skills through the following topics:

Personal Action Planning

Rights and Responsibilities of Citizenship

Skills for Gaining Employment

Understanding Discrimination

Understanding Young People and Law

Researching a Tourist Destination.

Contact Details

For further information please contact T: 0161 886 7070 or E: info@trafford.ac.uk

Disclaimer

Although every care has been taken to ensure that the information contained within this document is accurate, there may be changes to this programme and provision. We will endeavour to keep prospective and current students updated where appropriate and when the information becomes available.