

## Level 5 Certificate in Professional Mentoring Practice

Location	Online
Course Type	Adult, University Level
Department	Business & Law
Start Date	Friday 1st August 2025
Duration	Part-time, 1 Year
Time	09:00 - 17:00
Fee	£ 600.00
Course Code	XAP-XD5C-1100

### Course Overview

---

This qualification is designed to provide an overview of principles of mentoring practice for individuals. This qualification explores the underpinning skills and knowledge to identify the role of mentoring in relation to coaching, how management and leadership principles can underpin practice, and deliver mentoring that empowers Mentee's to work towards meaningful goals. Designed for practising or aspiring Mentors, who have the ability to apply their learning, to develop their skills in this area and/or progress onto further learning.

Mentoring is a tool increasingly used to develop talent within an organisation, boost engagement and foster a sense of wellbeing and belonging. Mentoring has the power to improve the Mentee's confidence, quality, consistency, and productivity in their work. It is a strategy used to support the Mentee to develop knowledge, skills, values and behaviours.

# Course Requirements

---

This qualification can be offered to Learners from age 19.

Centres are required to ensure that Learners admitted to the programme have sufficient capability at the right level to undertake the learning and assessment.

CMI Centres must ensure Learners are recruited with integrity onto appropriate qualifications that will:

- meet their needs
- enable and facilitate learning and achievement
- enable progression

Applicants must hold Level 5 Management qualification or above

GCSE's Maths and English A-C or an equivalent functional skills qualification at Level 2

Learners will be contact by course tutor and a formal assessment of the professional candidate will be reviewed

## What You Will Learn

---

### Knowledge

- The influence of management, leadership and organisational culture on coaching or mentor
- How to support a Coachee or Mentee transition through change
- The principles of professional mentoring
- How to deliver professional mentoring to respond to Mentee's needs

### Skills

- Personal effectiveness
- Interpersonal excellence
- Organisational performance
- Being ethical and an inclusive leader

## Assessment

---

- Reports
- Reflective accounts
- Guide
- Plan
- Work based evidence

# Progression

---

On completion of this qualification, possible progression route could include.

## Qualifications

- CMI Level 5 Certificate Principles of Professional Coaching
- CMI Level 7 Diploma in Leadership Coaching and Mentoring

## CPD progression

CMI Membership - If you are not already a member of CMI at the time of registering on a CMI qualification, you will be provided by the college with a free Affiliate membership of the CMI platform until the completion of your studies.

For details of the benefits of membership please visit [Resources and Benefits | Membership - CMI \(managers.org.uk\)](https://www.managers.org.uk)

## Career Options

---

CMI Membership involves making a commitment to your ongoing professional development. CMI provides a range of services to support you in this process, including our nationally recognised qualifications, the wealth of information available through our online resources, as well as routes to Chartered Manager and as your progress along your career journey.

These CPD resources can be accessed through your CMI Membership.

## Mandatory Units

---

Management and Leadership Influences in Coaching and Mentor  
Professional Mentoring Practice

## Contact Details

---

For further information please email [HEenquiries@tcg.ac.uk](mailto:HEenquiries@tcg.ac.uk)

## Disclaimer

---

Although every care has been taken to ensure that the information contained within this document is accurate, there may be changes to this programme and provision. We will endeavour to keep prospective and current students updated where appropriate and when the information becomes available.